



# CITY OF LOS ALAMITOS

## CHANGE OF ADDRESS FORM (B/L)

**Business Support Center**  
8839 N Cedar Ave #212, Fresno, CA 93720  
Phone: (562) 222-8742 Fax: (909) 348-0565  
Email: Support@HdLGov.com

**FOR OFFICE USE ONLY**  
Business Act. #: \_\_\_\_\_  
Received: \_\_\_\_\_  
Fee: \$12.00 (LAMC 05.04.190)  
DATE: \_\_\_\_\_  
 UPDATED DATABASE

Please Note: You can only use a PO Box for your mailing address. You cannot use a PO Box for your business location or business address (per the State of California, Business & Professional Code-Section 17538.5).

### BUSINESS INFORMATION

Business Name: \_\_\_\_\_ Account #: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
Business Phone: \_\_\_\_\_  
Reason for Change: \_\_\_\_\_

### CURRENT ADDRESS INFORMATION

Current Business Address: \_\_\_\_\_  
Current Mailing Address: \_\_\_\_\_  
Current Owner's Address: \_\_\_\_\_

### NEW ADDRESS INFORMATION

New Business Address: \_\_\_\_\_  
New Mailing Address: \_\_\_\_\_  
New Owner's Address: \_\_\_\_\_

### SIGNATURE OF OWNER

CERTIFICATION: I DECLARE UNDER PENALTY OF PERJURY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND CORRECT. I understand a business license is issued pursuant to the provisions of Los Alamitos Municipal Code Chapter 5.04, and that I am required to abide by all provisions set forth in said code. A business license constitutes a receipt for the license tax paid and shall have no other legal effect. I understand a business license is a requirement, not a permit to conduct, manage or carry on any business activity in the city.

A business license certificate can be issued with your new address upon receipt of a duplicate license fee. \_\_\_\_\_ (Initials)  
Yes  No  Please provide a new certificate with the new owner's name. (Additional \$12.00 Fee)

I understand that in addition to this form, I am required to complete the attached Zoning Permit / Certificate Application Form for my business. \_\_\_\_\_ (Initials)

New Owner(s) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

New Owner(s) Signature: \_\_\_\_\_ Date: \_\_\_\_\_